

Cathedral of Hope
Board of Stewards Meeting Minutes
February 25, 2019

Regular Session

Attendance

Roger Poindexter (Chair)
Mary Hershiser (Vice-Chair)
James Deets (Treasurer)
Rich Dudley (Secretary)
Jon Nelson
John Rieger
Bob Shea
Bev MacGray
Roscoe Compton-Kelly
Rev Dr. Neil G. Cazares-Thomas

- 1) Call to order/Opening Prayer
 - a) Roger Poindexter called the meeting to order at 7 PM
 - b) Rev. Erin Wyma opened with prayer
- 2) Agenda

Motion: Approve Agenda
Made by: James Deets
Seconded by: Mary Hershiser
Vote (Y/N/A): 9/0/0
Approved Motion
- 3) Consent Agenda
 - a) Acceptance of January 28th, 2019 meeting minutes
 - b) Acceptance of reports
 - i) Strategic Planning
 - ii) Personnel (No meeting this month)
 - iii) Development
 - iv) Membership
 - v) Bylaws (No meeting this month)
 - vi) Building & Grounds (No report this month)
 - vii) Finance
 - viii) Communications & Social Media (Integrated in Annual Year in Review presentation)
 - ix) Youth & Young Adult Ministries
 - c) Recommendations/Motions from Committees
 - i) Strategic Planning
 - (1) Approve new committee members
 - (a) Jim Perez
 - (b) Neal Howard
 - ii) Development
 - (1) Approve new committee member
 - (a) Jeanette Bell

- d) Motion to accept minutes, accept reports, and approve recommendations from standing committees
 - Motion: Accept minutes, accept reports, and approve recommendations from standing committees
 - Made by: Rich Dudley
 - Seconded by: Roscoe Compton-Kelly
 - Vote (Y/N/A): 9/0/0
 - Approved Motion
- 4) Finance Reports
 - a) James Deets provided Treasurer's report
 - b) Scott Cannon provided overview of 2018 finance reports (final reports still pending)
- 5) Committee Recommendations & Motions not included in consent agenda
 - a) None at this meeting
- 6) Strategic Discussion: Presentations and Feedback
 - a) Worship Report – Rev. Dr. Neil Cazares-Thomas
 - i) Rev. Dr. Neil G. Cazares-Thomas gave the report (detailed report included in attached package)
 - b) 2018 Year in Review presentation
 - i) Introduction: Larry Adams (Chair of Strategic Planning Committee)
 - ii) Worship Goals: Rev. Dr. Neil Cazares-Thomas
 - iii) Connect Goals: Rev. Michael Diaz
 - iv) Care Goals: Rev. Erin Wyma
 - v) Grow Goals: Rev. Andria Davis
 - vi) Development Goals: Rev. Patsy Bjorling
 - c) Strategic Plan Dashboard Update
 - i) Not available yet for 2019
 - d) Next strategic presentation is Care & Connect (Engagement Benchmarking)
- 7) Continuing Business
 - a) None at this meeting
- 8) New Business
 - a) Annual Review of Legacy Fund
 - Motion: Continued allocation of \$103,877 (cash portion of account) to remain in Legacy Fund—Temporarily Restricted Account
 - Made by: James Deets
 - Seconded by: Mary Hershiser
 - Vote (Y/N/A): 9/0/0
 - Approved Motion
 - b) Annual submission and affirmation of standing committee membership
 - Motion: Accept and affirm 2019 membership rosters for Standing Committees
 - Made by: Rich Dudley
 - Seconded by: James Deets
 - Vote (Y/N/A): 9/0/0
 - Approved Motion

c) Staff recommendation to renew congregational members to active status

Motion: Approve reinstatement to active membership status for:

- Ken McQuaide
- Toni Matthews
- Leonard Dacy
- Luis Camacho
- Uberney Uribe

Made by: John Reiger

Seconded by: Mary Hershiser

Vote (Y/N/A): 9/0/0

Approved Motion

d) Hope Day School. Rev. Dr. Neil Cazares-Thomas provided an update on the upcoming opening of the school. Included in the discussion was the expense and benefits to the mission of the church.

9) Adjourn

Motion: Adjourn

Made by: Rich Dudley

Seconded by: Roscoe Compton-Kelly

Vote (Y/N/A): 9/0/0

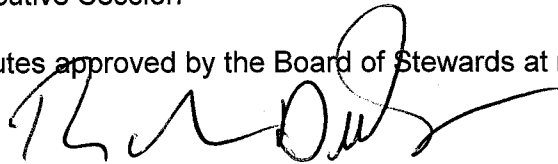
Approved and meeting adjourned at 8:30 p.m.

Questions/Open Session

Executive Session

YES

Minutes approved by the Board of Stewards at meeting on March 25, 2019



Rich Dudley
Board of Stewards Secretary
Cathedral of Hope UCC

Cathedral of Hope
Board of Stewards Meeting
February 25, 2019

Agenda

Regular Session

<u>Activity</u>	<u>Action</u>	<u>Time</u>
1) Call to order/Opening Prayer		
2) Agenda	Consent	1 min
3) Consent Agenda	Action	5 min
4) Finance-James/Scott	Discussion	15 min
5) Committee Recommendations/motions (not in consent agenda)	Discussion	5 min
a) None at this time		
6) Strategic Discussion: Presentations and Feedback	Discussion	30 min
a) Worship Report – Rev. Dr. Neil Cazares-Thomas		
b) Strategic Presentation—2018 Year in Review—Ministry Leaders		
c) Strategic Plan Dashboard Update (Wasn't available for email distribution prior to meeting)		
d) Strategic Plan Calendar (March presentation—Care & Connect)		
7) Continuing Business		
a) None at this time		
8) New Business		
a) Annual review of Legacy Fund: Continued allocation of \$103,877 (cash portion of account) to remain in Legacy Fund—Temporarily Restricted Account		
b) Annual affirmation of standing committee members		
c) Staff recommendation to renew congregational members to active status. Anita Haddy affirms they are all attending, giving and/or participating in church activities.		
i) Ken McQuaide		
ii) Toni Matthews		
iii) Leonard Dacy		
iv) Luis Camacho		
v) Uberney Uribe		
d) Update on Hope Day School		
9) Adjourn	Action	<1 sec

Questions Only/Open Session

Executive Session

YES

REMINDER: 2019 Annual Congregation Meeting and Election March 9, 2019

Consent Agenda Items

- 1) Acceptance of January 28, 2018 meeting minutes
- 2) Acceptance of all reports
 - a) Strategic Planning
 - b) Personnel (No report this month)
 - c) Development
 - d) Membership
 - e) Bylaws (No report this month)
 - f) Building & Grounds (No report this month)
 - g) Finance
 - h) Communications and Social Marketing (Integrated in Annual Report presentation)
 - i) Youth & Young Adult (Integrated in Annual Report presentation)
- 3) Recommendations & Motions from standing committees
 - a) Strategic Planning
 - i) Request approval of new committee members (Application and staff clearance completed)
 - (1) Jim Perez
 - (2) Neal Howard
 - b) Development
 - i) Request approval of new committee member (Application and staff clearance completed)
 - (1) Jeanette Bell

Committee: Strategic Planning

Date: February 18, 2019 (Meeting date February 11, 2019)

Attendees: Larry Adams, Michael Diaz, John Erdos, Jay Franzone, Jim LeCroy, Phil Perry, Neal Howard, John Perez and Bob Shea.

Prepared by: Larry Adams

Meetings held since last Board meeting: February 11, 2019

Changes in membership:

Request Neal Howard and John Perez be added to committee.

Actions since last meeting: None

Discussions/Future plans and goals:

Members to meet with assigned worship team leaders to finalize 2019 goals and timelines prior to next committee meeting scheduled for March 11, 2019.

Reviewed staff presentation to the board for 2017 goals and 2018 year in review.

The committee recommends that staff presentations/goals be a standardized format. The flow will be enhanced with one individual reviewing and updating for final format. For example, same layout/background on presentations. Goal format is currently a mix of bullet points, alpha and numeric.

Recommendations/motions for the board:

Add Neal Howard and John Perez to the committee.

Committee: Development

Date: February 7, 2019

Prepared by: Katrina Wollenberg

Meetings held since last Board meeting: February 7, 2019

The meeting was called to order by Chair, Harriet Garey, at 6:30 p.m. at Manny's Tex-Mex Restaurant in Dallas. Present were Development Committee members Harriet Garey, Bruce Ackerman, Gary Akkerman, Ronald Myles, Mark Mansell (serves on both committees) and Katrina Wollenberg. Anniversary Committee members present were Eddie Morgan, Paul Taylor, Angel Castro-Diaz. Also present were Cliff Bohaker, Patsy Bjorling and guest, Jeanette Bell.

Harriet opened with a prayer. Katrina requested that end of month committee volunteer hours be submitted according to the committee you serve – Development or 49th Anniversary. That request comes from Anita Haddy. Angel has offered to create a format for our use. Katrina reported that donated jewelry to Sources (gift shop) was at a very low level. Please spread the word. Donations for jewelry are tax deductible. In December Sources realized \$900 from donated jewelry sales alone.

Bowling Event March 1: Bowling event ticket sales (\$26/each) were launched at church last Sunday and will continue over the next few weeks. Assistance with sales is needed. Bruce, Harriet and Katrina have offered to assist. Patsy presented the three sponsorship levels: \$250, \$500, and \$1,000. There are five sponsors to date and 17 raffle gifts acquired. 15 more are needed. Season tickets for two to Turtle Creek Chorale is the largest value gift thus far. Sponsor names will appear on rolling electronic banners at the alley and in other church publications. Cliff will address the wifi issues from last year. One hundred "Red" pin strike prizes, value \$5-\$15, are needed.

Dinners: It was suggested that "anniversary dinners" might increase in number if we were to allow the dinners to occur for a longer number of months. There were several people at the table who indicated they would be interested in hosting a dinner earlier than June including Gary, Mark and Katrina.

Fundraising: Cliff discussed the potential benefits of offering business sponsors the ability to opt in to a year-long sponsorship of events at a higher level. The business name would then appear at all fundraising events. General consensus was that this might be very appealing.

Giving Levels: Patsy presented a detailed summary of member and visitor giving levels. These included pledging, Millennial stats, tithing stats, past years comparisons and 2019 projections, Sunday Flowers and A New Entry. As always, Patsy's analyses are extremely helpful for financial planning. There was not enough time to address these topics which should be moved to the next committee meeting.

New Committee Member: The Development Committee voted to approve the election of Jeanette Bell to the Development Committee. **Motion approved.**

Election of Clerk: Committee recommended Bruce Ackerman to serve as Clerk beginning next meeting. **Motion approved.**

Board Recommendations: The Development Committee requests the approval of Jeanette Bell to join the Development Committee.

Harriet adjourned the meeting at 8:30 p.m.

Committee: Membership (Congregational Engagement)

Date: 2/18/2019

Prepared by: Morgan Borer

Meetings held since last Board meeting: One on 2/4/2019

Changes in membership: None

Actions since last meeting: The committee discussed the importance of tracking first time visitors through the Connect Cards, emails, postcards and the responses received. Also, a follow up email several weeks later. Should second time visitors receive an email? There was further discussion around what activities would/could make up transition steps between discipleship pillars, as well as small group make up and tracking. We ended the meeting by looking at the Q1 2019 edition of the Unstuck Church Report, reviewing percent changes from 2018 to 2019 in various areas to help us set goals for COH.

Future plans and goals: Continue to work with Rev. Michael and the COH staff as they roll out the engagement dashboard. Begin thinking about the long-term role of this committee as the church moves into the Simple Church approach to congregational engagement.

Recommendations / motions for the Board: None

Committee: Finance

Date: 02/22/2019

Prepared by: Brian Lebow

Meetings held since last Board meeting: one 02/20/2019

Attendees at the meeting: Allison Klein (via telephone), Jacques Borel, Scott Cannon and Brian Lebow.

Actions since last Meeting:

While the financials were not ready, we did review preliminary information provided by Scott and were pleased that collections and expenses are within budget parameters. We also requested insurance benchmarking to compare our coverages with other daycare/church facilities of our size.

We plan to begin internal audit at our next meeting.

Recommendations for the Board: None at this time.

Treasurer's Report to the Board of Stewards of Cathedral of Hope, UCC

To the Board:

The 2018 year-end financial statements are still in the process of being finalized, and therefore, I am unable to provide a detailed summary of results for calendar year 2018. Through discussions with staff, however, I understand that for the month of January and also on a year-to-date basis (through Sunday, February 17), ministry contributions are staying slightly ahead of budget. For January, contributions exceeded budget by \$12,544. Year-to-date through February 17, contributions are \$965 ahead of budget. Thus, we seem to have lost a little ground in February, although there are still a few additional giving days left in the month.

Expenses also remain within budget, resulting in positive cash flow from operations in the amount of \$18,867 through February 17. Therefore, 2019 is off to a strong start from a financial standpoint.

It is also time for the Board's annual review of legacy funds pursuant to our Legacy Funds Policy. The undersigned supports the recommendation of staff that the \$103,877 in cash held in the Legacy Fund – Temporarily Restricted account, be retained in such account.

Respectfully submitted,
James Deets – Board Treasurer

Worship Report to the Board of Stewards, Cathedral of Hope February 2019

We are almost at the end of February and I am encouraged by what this new year is already offering our community as we step into our 2019 theme, All In. Our intent to encourage people to make worship a habit, a weekly experience to begin each week with positive reinforcement of the Good News of God's love within them, seems to be making sense and resonating with us.

Beginning the new year, we used a sermon series called, Brand New: Brand New Attitude, Brand New Life, Brand New Miracles and Brand-New Spirit. Building on this we have spent this month preaching through the 4cs that will guide our simple church model of giving folks a way of measuring their personal relationship with God. This discipleship path is our way of keeping it simple!

Cathedral of Hope United Church of Christ desires to be a **Vibrant Inclusive Progressive (VIP)** congregation. Our mission is to **reclaim Christianity** as a faith of **extravagant grace, radical inclusion** and **relentless compassion**.

- Celebrate:** We worship in community to celebrate the unconditional love of God.
Connect: We gather in small groups to encourage one another and deepen our relationships.
Commit: We share our time, talent and treasure as committed followers of Jesus.
Claim: We communicate the hope of God's love through acts of service and justice in the world.

By being a simple church, we encourage people to move through the simple stages of spiritual growth that will help all of us find connection to God. Our sincere hope is that through our connection with God we discover a deeper connection with one another and opportunities to make a difference in the world as agents of love.

Of course, every time we gather, we aim to bring "Celebration" and we will be launching small groups during Lent.

Tonight, we will report back on the activities in the Strategic Plan that were achieved in 2018. We accomplished much and the new goals in 2019 take into consideration a move towards a more holistic and integrated approach to the multiple layers that make up the 4c process with worship (celebrate) a part of them.

Lent begins in just a few weeks and our Lenten series, "Open the Door" invites us to open ourselves to try some things on and to be open to new experiences. This open door is one that helps us see through a new lens, a lens that reveals new things about God, ourselves and the world in which we live.

Once again, here is a list of our regular worship experiences.

Regular Worship Experiences:

Traditional Sunday Morning 9 & 11 AM (English)
THE CHAPEL - Modern Sunday Morning 10 AM, IPC
Traditional Sunday Mid-Day 1 PM (Spanish)
PULSE - Contemporary Wednesday Night 7:15 PM
REFLECT - Meditative Wednesday Night 7:30 PM
(1st Wednesdays)
Contemplative Thursday 12:15 PM, IPC

As always, I want to acknowledge my appreciation to the Board of Stewards for their prayers and support as together, we reclaim Christianity and put Christ back in the Christian.

Blessings and peace,
Reverend Dr. Neil G Cazares-Thomas, Senior Pastor

SUNDAYS, 9, 11 & 1

Overall Worship Theme for 2019 **All In**
Celebrate, Connect, Commit, Claim (and Proclaim)
Unapologetically Christian (progressive) voice

March 2019
Sermon Series
Wednesday 6th

Open the Door
Ash Wednesday (possibly Glitter Ashes)

April 2019

7th

14th

18th

19th

20th

21st

28th

Palm Sunday
Maundy Thursday
Good Friday
Holy Saturday
Easter Sunday
Beauty for Ashes
Trinity Sunday
Who is Jesus? (God, Son, Holy Spirit)

May 2019

5th

12th

19th

26th

Prophet, Teacher, Savior
Sin, Redemption, Salvation
Christ, Logos (Word), Revelation
Mind, Body, Spirit

June 2019

Sermon Series

2nd

9th

16th

23rd

30th

RESIST: Challenging the Norms

PENTECOST

July 2019

Sermon Series

7th

14th

21st

28th

Power of the Church (Anniversary)

49th Anniversary Sunday

August 2019

Sermon Series

4th

11th

18th

25th

Wonder Women

(Justice Seekers, prophetic witness. Those who are "all in" and often unspoken)

Esther
Pricilla
Dorcas
The Phoenician Woman

September 2019

Sermon Series

Progressive Christianity

1st

8th

15th

22nd

29th

Homecoming

October 2019

Sermon Series

All In

Book Study – Five Practices of Fruitful Congregations by Robert Schnase

6th

13th

20th

27th

Radical Hospitality

Passionate Worship and Intentional Faith Development

Risk Taking Mission and Service

Extravagant Generosity

November 2019

Sermon Series

Honoring/Remembering

(Before You Die? What Legacy do you want to leave behind? Bucket List)

(Each Sunday acknowledge one person who is a “saint” among us”

3rd

10th

17th

24th

Thursday 28th

All Saints/World Communion Sunday

Veterans

Transgender Day of Remembrance

Reign of Christ/Thanksgiving Sunday

Thanksgiving/Harvest Festival (IPC)

December 2019

Sermon Series

Make Room

(Making space for God to work)

1st

1st

8th

15th

22nd

Tuesday 24th

Wednesday 25th

29th

Advent 1

World AIDS Day evening service

Christmas Eve Worship 7,9,11

Christmas Morning Worship at 11am (IPC)

January 2020

Sermon Series

Something New/All Things New

Staying the same can be comfortable, but never exciting. Living in a rut is easier, but boring. Remember your first “new” car? Maybe it was used, but it was new to you. How long did it take before you stopped showing your “new” car and just drove the thing? So, how is your life? Is it constantly renewed? How is your relationship with God? Is it boring or exciting? In this sermon series, we’ll explore becoming new, being renewed, and seeing all of the new things God is doing.

5th

12th

19th

26th

You Are Not a Mistake

The Things God Makes

New Body – New Mind

A New ME

WEDNESDAY PULSE WORSHIP

March 2019

BE: ATTITUDES

April 2019

17th

24th

BE: ATTITUDES continues

Holy Week (Worship Night)

BE: Risen

May 2019

Rooted (based on Jeremiah 17:8)

Rooted: This sermon series covers the topic of discipleship and spiritual disciplines.

June 2019

Breathing Room

July 2019

My Story

(based on the Untold Stories of LGBTQ Christians)

Invite CoH authors to speak to their chapter in the book

3rd

NO PULSE

August 2019

I Choose

September 2019

Fall Revival

October 2019

Stewardship Month

All In

November 2019

21 Days of Thanks and Praise

December 2019

Christmas Beyond Words

(3 weeks of mostly singing Christmas carols (traditional and contemporary). As a part of the worship we will unwrap a pre-wrapped gift each week that will contain one element of the Christmas story. A pastor will give a 5-8 minute "sermon" on what they find when the gift is unwrapped.)

25th

NO SERVICE

January 2020

1st

NO SERVICE

Re-Gift