

# CATHEDRAL OF HOPE

A CONGREGATION OF THE UNITED CHURCH OF CHRIST

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*Jeremiah 29:11*

*New Revised Standard Version (NRSV)*

*For surely I know  
the plans I have  
for you, says the  
Lord, plans for  
your welfare and  
not for harm, to  
give you a future  
with hope.*

1 **Bylaws of Cathedral of Hope, United Church of Christ**

2 Revised at the July 26, 2014 Congregational Meeting  
3 Revised at the January 17, 2015 Congregational Meeting  
4 Revised at the March 12, 2016 Congregational Meeting  
5 Revised at the March 11, 2017 Congregational Meeting  
6 Revised by the Board of Stewards November 27, 2017.  
7 Revised at the March 17, 2018 Congregational Meeting.  
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9 CATHEDRAL OF HOPE, INC.

10 **PREAMBLE**

11 Called into being by the God of Jesus Christ and guided by the Holy Spirit, this part of the Body  
12 of Christ called the Cathedral of Hope shall be a progressive, inclusive community of faith  
13 created to provide a place for people to worship God, serve God and humanity, and grow in faith.

14 I. NAME

15 The name of the Church shall be Cathedral of Hope, Inc. (the “Church”).

16 II. PURPOSE

17 A. Purpose – The Church shall be a progressive, inclusive community whose purpose is  
18 to provide a place to:

- 19 1. Worship – share in the worship of God in the congregational Christian tradition  
20 of the United Church of Christ;
- 21 2. Serve – perform outreach, service and charitable work; and
- 22 3. Spiritual Growth – receive education in the science and philosophy of theology  
23 and kindred subjects for the propagation of the teachings and philosophy of the  
24 Christian faith.

25 B. Administration – The Church shall do things necessary and compatible with the work  
26 and labor of a religious body, including, but not limited to:

- 27 1. Receive Assets – donations and contributions of money and other assets.
- 28 2. Hold Title – The Church may:
- 29 a) hold title to real and personal property of any kind;
- 30 b) lease, purchase, maintain, mortgage and sell real and personal property  
31 of any kind; and

1 c) collect income, as the Church may consider necessary, convenient,  
2 expedient or useful for conducting religious and charitable work.

3 d) do all things allowed under the articles of incorporation (1991).

### 4 III. AFFILIATION

5 A. On October 28, 2006, the Church became affiliated with the North Texas Association  
6 of the South Central Conference of the United Church of Christ.

7 B. Disaffiliation – A decision to disaffiliate from a denomination shall follow the  
8 requirements set forth by the denomination. In the absence of specific denomination  
9 requirements, disaffiliation shall require a two-thirds majority of votes cast by *active*  
10 Members at a Congregational Meeting called for the purpose of disaffiliation.

11 C. The Church may, at any time, but not for the purpose of belonging to more than one  
12 denomination, elect to affiliate with another denomination provided that the following  
13 requirements are met:

14 1. Affiliation – A decision to affiliate with a denomination shall require a two-  
15 thirds majority of votes cast by active members at a Congregational Meeting  
16 called for the purpose of affiliation.

17 2. Mutual Agreement – The denomination and the Church shall have a mutual  
18 agreement, as determined by the Board of Stewards, regarding their respective  
19 rights and obligations in connection with the affiliation.

20 3. Terms and Conditions – The terms and conditions of affiliation with the United  
21 Church of Christ denomination have been met by the Church.

### 22 IV. MEMBERS AND FRIENDS

23 A. Membership – Membership in the Church means an individual has come to a point in  
24 their faith journey where they are ready to make commitments to spiritual growth to both  
25 oneself and the wider church body.

26 1. Criteria – Individuals who have been baptized may become members of the  
27 Church by participating in confirmation, making a covenant with the Church, and  
28 by participating in a membership education program. The Senior Pastor may  
29 waive these criteria for individuals on a case-by-case basis.

30 2. Residence or Domicile – No distinction shall be made between members in  
31 regards to place of residence or domicile.

1                   3. Membership List – A membership list, of active members, shall be maintained  
2                   by the Church staff, who shall report changes quarterly to the Board of Stewards.  
3                   The Church staff shall review the membership list in the first month of the  
4                   Church’s fiscal year and make updates as necessary.

5                   4. Voting – Subject to the provisions of these Bylaws, only *active* members of the  
6                   Church shall be eligible to vote at a Congregational Meeting.

7                   B. Inactive Members – Members whose addresses have long been unknown or who for a  
8                   period of two years have not participated in church activities or contributed to its support,  
9                   may by action of the Board of Stewards, be declared inactive. While inactive, they shall  
10                  not be counted as members and shall not be eligible to vote. Persons who are inactive  
11                  may request reinstatement as members and be granted such by the Board of Stewards.

12                 C. Dual Membership – Membership in the Church shall not preclude membership in  
13                 another church.

14                 D. Friends of the Church – An individual who supports the purposes of the Church and  
15                 wants to be a part of the work of the Church, but is unable or chooses not to become a  
16                 member, may be designated a “Friend of the Church.” Friends of the Church may serve  
17                 as non-voting members on Committees at the request of the Board of Stewards and may  
18                 participate in activities of the Church. Friends of the Church are not eligible to vote at  
19                 Congregational Meetings or serve as Chairperson of any Committee.

20                 E. Resignation – A member of the Church may resign by submitting a resignation in  
21                 writing to the Church.

22                 F. Discipline of Members and Friends of the Church – The Church shall not condone  
23                 conduct unbecoming a Member or Friend of the Church. For just cause, the status of any  
24                 member or Friend of the Church may be suspended, revoked or reinstated at any time by  
25                 a majority vote of the Board of Stewards.

26                 G. Right to Appeal Disciplinary Action – Disciplinary action by the Board of Stewards to  
27                 revoke the status of any member or Friend of the Church may be appealed as follows:

28                   1. Request for Appeal – The individual who was the subject of the action may  
29                   request an appeal by submitting a request to the Secretary of the Board of  
30                   Stewards within 30 calendar days following the date when the action was taken.

31                   2. Consideration of Appeal – The Board of Stewards shall consider the appeal and  
32                   render a final decision. If requested by the appellant, the Board of Stewards  
33                   meeting shall be closed to all other Church members.

34    V. CONGREGATION

1 A. Governance – Governance of the Church shall be vested in its congregation, which has  
2 the right to control in all respects the Church’s activities, subject to these Bylaws and the  
3 Church’s Articles of Incorporation.

4 B. Annual Congregational Meeting – The Annual Congregational Meeting shall be held  
5 by the end of the third month following the end of the Church’s fiscal year. The time and  
6 place of the meeting shall be determined by the Board of Stewards.

7 C. Special Congregational Meetings – In addition to the Annual Congregational Meeting,  
8 Special Congregational Meetings may be called.

9 1. Calling a Special Meeting – A Special Congregational Meeting may be called  
10 either by the Board of Stewards, or by a petition signed by at least five percent  
11 (5%) of members eligible to vote and submitted to the Secretary of the Board.  
12 The Secretary of the Board has 10 business days to validate and announce the  
13 results. Upon the validation of the petition said meeting must be conducted no  
14 later than 60 calendar days from the date the petition was originally delivered.

15 2. Purpose – The nature and purpose of a Special Congregational Meeting shall be  
16 explained in the meeting announcements and included in the meeting agenda.

17 D. Notification – The Board of Stewards shall ensure that members are notified of a  
18 Congregational Meeting and provided a preliminary agenda at least 14 calendar days in  
19 advance by announcements at worship services, in the Church’s Sunday bulletin and on  
20 the home page of the Church’s website, if available.

21 E. Agenda – The agenda for a Congregational Meeting shall be determined by the Board  
22 of Stewards, with input from other governing and advisory bodies and members of the  
23 Church. The agenda for the Annual Congregational Meeting shall include election of the  
24 Board of Stewards, presentation of financial reports, and other reports from the Board of  
25 Stewards.

26 F. Quorum – In order to transact business, at least 200 or ten percent (whichever is  
27 greater) of members eligible to vote shall be present. At least 14 calendar days prior to  
28 any announced Congregational Meeting, the church staff shall prepare a current list of all  
29 members eligible to vote and shall ensure that said list is available at the Congregational  
30 Meeting.

31 G. Voting Procedures – Voting by written ballot shall be the usual voting procedure,  
32 unless determined otherwise by the Board of Stewards

33 1. Affirmative Vote – Unless otherwise stipulated by the Bylaws, an item shall be  
34 approved by a majority of the votes cast by members eligible to vote and present

1 at a Congregational Meeting. This includes votes cast by members through  
2 permitted absentee voting.

3 2. Any ballot initiative of a financial nature greater than one-fourth (1/4) of the  
4 Church's annual budget must receive an affirmative vote equal or greater than  
5 two-thirds (2/3) of the votes cast.

6 3. Absentee Voting – The Board of Stewards may allow absentee voting by postal  
7 mail, electronic mail and/or by facsimile transmission. Voting by proxy shall not  
8 be allowed.

9 H. Petitions – Only signatures of members eligible to vote shall be counted for petition  
10 purposes

## 11 VI. GOVERNING BODY

12 A. Name – The Board of Stewards, comprised of members who are eligible to vote,  
13 governs the Church on behalf of the congregation.

14 B. Responsibilities – The Board of Stewards govern the Church in accordance with the  
15 Bylaws, which are subject to approval by the congregation. The Board of Stewards shall  
16 have charge over matters pertaining to the Bylaws and legal organization documents,  
17 property, risk management, strategic planning and financial activities. The Board of  
18 Stewards shall be responsible for collecting and disbursing funds, maintaining adequate  
19 records and making timely reports to the congregation.

20 C. Composition – There shall be nine elected members of the Board of Stewards.

21 D. Qualifications – Any member age 18 years or older who has been a member for at  
22 least one year prior to the Congregational Annual Meeting and who applies for election  
23 (or appointment) to the Board of Stewards, shall be considered during the nomination  
24 process as further defined by the Board of Stewards, unless conflicted as described in the  
25 paragraph of this Section Entitled “Conflict of Interest.”

26 E. Conflict of Interest – The following individuals shall not be eligible to serve on the  
27 Board of Stewards:

28 1. Anyone who is a current Church employee or under contract to the Church;

29 2. Anyone who is ordained clergy or currently is officially in the process of  
30 seeking ordination within their denomination; or anyone who has or is officially  
31 seeking ecclesiastical authorization (ordination, licensure for ministry or  
32 commissioning) within the United Church of Christ, and

1                   3. Anyone who is a spouse or family member of, or in a committed relationship  
2                   with a current Board member or current Church employee.

3                   F. Election – Members of the Board of Stewards shall be elected at the Annual  
4                   Congregational Meeting. These individuals, unless they are removed or resign, serve  
5                   until their successors are elected.

6                   G. Term – The term of office for an elected member of the Board of Stewards shall be  
7                   three years. The terms shall be served on a staggered basis, with one-third of the elected  
8                   members being elected annually. No elected member shall be allowed to serve more than  
9                   two full consecutive terms. A Board Member appointed to fulfill a partial term shall be  
10                  eligible for two full consecutive terms. After three years off the Board of Stewards, a  
11                  former elected member shall be eligible to be elected to two consecutive terms.

12                  H. Meetings – The Board of Stewards shall meet at least quarterly and no fewer than  
13                  eight times a year. Except for executive sessions, meetings shall be open to members of  
14                  the Church and others to attend as observers without voice or vote. The Board of  
15                  Stewards may recognize individuals to participate.

16                  I. Executive Session – The Board of Stewards may convene in executive session at the  
17                  discretion of the chair to discuss sensitive matters, such as personnel or legal issues.  
18                  Executive session includes voting members of the board, the Senior Pastor and any  
19                  person(s) invited to participate. In rare instances, the Board of Stewards may limit  
20                  executive session to voting members only, as determined by the nature of the issue.

21                  J. Meeting Minutes and Reports – Meeting minutes and reports shall be available to  
22                  Church members, upon request, after they are approved by the Board of Stewards at the  
23                  subsequent meeting. Any decisions reached between meetings shall be affirmed and  
24                  noted in the minutes of the next Board of Stewards meeting. Minutes shall include a  
25                  record of those present and decisions made. A copy of the approved minutes and reports  
26                  shall become part of the permanent Church records. This provision does not apply to  
27                  meetings in executive session.

28                  K. Quorum – A majority of the Board of Stewards must be present in order to transact  
29                  business. A member participating by telephone or video-conferencing is deemed present  
30                  for the purpose of establishing a quorum.

31                  L. Officers – The Officers of the Board of Stewards shall be:

32                         1. Chair – The Chair shall preside over Board of Stewards meetings and shall  
33                         discharge other such duties appropriate to the office as may be determined by the  
34                         Board of Stewards.

1                   2. Vice Chair – The Vice Chair shall serve as Chair in the absence, or upon the  
2 request, of the Chair and shall discharge other such duties appropriate to the office  
3 as may be determined by the Board of Stewards.

4                   3. Secretary – The Secretary shall ensure the maintenance of official  
5 correspondence and corporate records, ensure that accurate records are kept of  
6 meetings of the Board of Stewards and of the Congregation, receive petitions  
7 submitted to the Board of Stewards, and discharge other such duties appropriate  
8 to the office as may be determined by the Board of Stewards.

9                   4. Treasurer – The Treasurer shall ensure the preparation and maintenance of  
10 financial records, ensure compliance with debt covenants and discharge other  
11 such duties appropriate to the office as may be determined by the Board of  
12 Stewards.

13                   a) These duties shall include providing financial reports at each and every  
14 regular Board meeting and an annual financial report to the congregation.  
15 The financial reports shall include, at a minimum, a Balance Sheet and a  
16 Summary of Income and Expense Statement. The financial reports shall be  
17 available for review by members of the Church.

18                   b) The Treasurer, upon approval by the Board of Stewards, shall  
19 determine appropriate insurance coverages.

20                   c) The Treasurer, upon approval by the Board of Stewards, may open,  
21 close and otherwise maintain banking accounts of the Church.

22                   M. Election of Officers – During the first meeting following Board of Stewards elections,  
23 the Board of Stewards shall elect individuals from among its elected members to fill the  
24 positions of Chair, Vice Chair, Secretary and Treasurer. Voting for such positions shall  
25 be held annually.

26                   N. Participation – If a member of the Board of Stewards misses two consecutive regular  
27 meetings, each without justifiable cause, or demonstrates habitual neglect by failure to  
28 attend or participate in meetings, the Board of Stewards may request the member's  
29 resignation at its next regular meeting. Written notice shall be given to the member.

30                   O. Resignation – A member of the Board of Stewards wishing to relinquish his/her  
31 position shall submit a resignation, in writing, to the Board of Stewards. The resignation  
32 is effective immediately upon acceptance by the Board of Stewards or as specified by the  
33 Board of Stewards in its acceptance. The presence of the resigning member is not  
34 required at the meeting at which the resignation is received.



1 P. Removal – The Church shall not condone conduct unbecoming a member of the Board  
2 of Stewards, dereliction of duty or breach of confidentiality on the part of any elected  
3 member of the Board of Stewards. For just cause, a member of the Board of Stewards  
4 may be removed by either:

5 1. Board of Stewards – Affirmative votes by seven members of the Board; or

6 2. Congregational Meeting – Any petition to call a Congregational Meeting for  
7 the purpose of removing an elected member of the Board of Stewards shall be  
8 submitted to the Secretary of the Board and be signed by at least five percent  
9 (5%) of members eligible to vote. At the Congregational Meeting called for this  
10 purpose, a two-thirds vote of all votes cast is required to approve this action. Said  
11 member of the Board of Stewards shall be notified in writing at least 30 days prior  
12 to a vote for removal from the Board of Stewards and said writing shall include  
13 the reasoning for the considered suspension or revocation. Said Member shall be  
14 provided an opportunity to speak before the Congregation prior to the  
15 Congregation voting on the issue of removal. The decision of the Board of  
16 Stewards or Congregation, in regards to the removal of Member of the Board of  
17 Stewards shall not be subject to appeal.

18 Q. Vacancies – In the event of a vacancy on the Board of Stewards, the Board of  
19 Stewards shall appoint a member to fill the vacancy until the next election.

20 R. The Board of Stewards is empowered to enact policy and procedures which are not  
21 contrary to or prohibited by the provisions of these Bylaws, the Articles of Incorporation,  
22 or the Texas Non-Profit Corporation Act.

## 23 VII. COMMITTEES

24 A. A formal committee structure fosters a stronger culture of self-governance, continuity  
25 in lay leadership, and member investment in the Church. Our committee structure is  
26 designed to foster communication and diversity in participation. The following Standing  
27 Committees shall be maintained to advise and assist the Board of Stewards:

28 1. Development Committee

29 2. Bylaws Committee

30 3. Buildings and Grounds Committee

31 4. Finance Committee

32 5. Congregational Engagement Committee

33 6. Personnel Committee

1                   7. Strategic Planning Committee

2                   B. The Board of Stewards may designate additional committees or other governing or  
3                   advisory bodies as are necessary, and the duties of any such entity shall be prescribed by  
4                   the Board of Stewards. The Board of Stewards may dissolve any such entity at any time.

5                   C. The Board of Stewards shall adopt policies and procedures regarding membership  
6                   requirements of the Standing Committees and any designated committee or other  
7                   governing or advisory body.

8                   D. Conflicts of Interest:

9                   1. No more than one individual from the same family or committed relationship  
10                  may serve on the same committee or other governing or advisory body.

11                  2. The following individuals shall not be eligible to serve as Chair of any  
12                  committee or other advisory body: anyone who is a Church employee, under  
13                  contract to the Church, or a friend of the Church.

14                  E. Reporting – Reports shall be made to the Board of Stewards by the Standing  
15                  Committees, and any designated committee or advisory body as requested by the Board  
16                  of Stewards.

17                  VIII. SENIOR PASTOR

18                  A. Responsibilities – The Senior Pastor, who is an ordained clergy person, is accountable  
19                  to the Board of Stewards. The Senior Pastor provides leadership for the spiritual life of  
20                  the Church and shall:

21                  1. Act as public spokesperson for the Church, its ministries and community  
22                  relationships;

23                  2. Have primary responsibility for the proclamation of the Gospel by preaching  
24                  and by coordinated management of clergy staff and Christian outreach ministries,  
25                  and for determining the duties of clergy and other ministry leaders;

26                  3. Be responsible for ordering and content of worship services and for  
27                  determining when those services shall be held; and

28                  4. Collaborate with the Personnel Committee in the hiring, appointing and  
29                  maintenance of the ministry staff, subject to the funding of positions and approval  
30                  by the Board of Stewards.

31                  B. Contract – The Board of Stewards shall contract with the Senior Pastor on behalf of  
32                  the congregation, and shall provide the Senior Pastor with an annual evaluation.

1 C. Vacancy – In the event of a vacancy in the position of Senior Pastor, the Board of  
2 Stewards will develop a process for selecting a Senior Pastor candidate.

3 1. Election – To be elected, the candidate presented shall receive a two-thirds  
4 majority of votes cast by members eligible to vote at a Congregational Meeting. If  
5 the Church elects a Senior Pastor who does not hold standing in the United  
6 Church of Christ, the Senior Pastor will be required to seek standing from the  
7 North Texas Association of the South Central Conference within a contractually  
8 determined time period.

9 2. Interim Pastoral Leader – The Board of Stewards may appoint an Interim  
10 Pastoral Leader.

11 D. Conflict Resolution – The Senior Pastor may be removed when irreconcilable  
12 differences arise that cannot be resolved through mutual agreement or mediation. The  
13 Senior Pastor may be removed by:

14 1. A vote by the Congregation, pursuant to the following procedures:

15 a) Petition – Any petition to call a Congregational Meeting for the purpose  
16 of removing the Senior Pastor from office must be submitted to the  
17 Secretary of the Board and be signed by at least one-fifth of members  
18 eligible to vote.

19 b) Board of Stewards Vote – The Board of Stewards may, by an  
20 affirmative vote by six of the members, call a Congregational Meeting for  
21 the purpose of removing the Senior Pastor from office.

22 c) Removal – Removal of the Senior Pastor requires a two-thirds majority  
23 of votes cast by members eligible to vote at a Congregational Meeting  
24 called for the purpose of removal.

25 2. A vote of six of the Board of Stewards members is required to temporarily  
26 suspend the Senior Pastor, which could result in a subsequent vote by the Board  
27 to call a Congregational Meeting for the purpose of removing the Senior Pastor  
28 from office.

## 29 IX. FINANCES

30 A. Operations – The Church shall operate in accordance with the Church’s “Accounting  
31 Procedures Manual.”

32 B. Annual Budget – A budget for the Church’s next fiscal year shall be presented to the  
33 Board of Stewards for approval prior to the end of each fiscal year. The Church budget  
34 may be amended as needed by a two-thirds majority vote of the Board of Stewards.

1 C. Annual Audit – An annual Audit, or other agreed-upon procedures, of accounts and  
2 financial transactions of the Church, including designated funds, shall be prepared by an  
3 independent certified public accountant, or by such Committee as may be authorized for  
4 this purpose by the Board of Stewards.

5 D. Bonding – The Church shall procure fidelity bonds for Officers and Stewards,  
6 insurance for appropriate staff, Board of Stewards and other individuals who have  
7 signature authority or fiduciary responsibility over the Church’s bank accounts or other  
8 funds.

9 E. Only the Board of Stewards can enter into a financial agreement for purchase or sale  
10 of major assets, debt, mortgage or lien upon the Church and its properties. If such  
11 agreement exceeds the sum of one fourth of the Church’s annual budget, the prospective  
12 agreement must be fully disclosed and approved by two thirds of the votes cast by the  
13 Congregation in a congregational meeting.

14 F. Indemnification – Present and former employees, or members of the Board of  
15 Stewards may be, or may be threatened to be, made a defendant or respondent to suits,  
16 actions or proceedings as a result of their employment relationship with the Church, or  
17 their holding office as a Steward.

18 1. To the extent permitted by law, the Church shall indemnify these persons  
19 against the liabilities and expenses actually and necessarily incurred in connection  
20 with any threatened, pending or completed action, suit or proceeding, whether  
21 civil, criminal, administrative, arbitative or investigative, any appeal in such an  
22 action, suit or proceeding and any inquiry or investigation that could lead to such  
23 an action, suit or proceeding if, upon a majority vote of the Stewards not involved  
24 in the proceedings or upon any other determination permitted by the Texas  
25 Nonprofit Corporation Act, it is determined that the present or former employee  
26 or Steward:

27 a) Conducted himself/herself in good faith;

28 b) Reasonably believed, in the case of conduct in his/her official capacity,  
29 that his/her conduct was in the Church’s best interest;

30 c) Reasonably believed, in all other cases, that his/her conduct was at least  
31 not opposed to the Church’s best interest; and

32 d) In the case of any criminal proceeding, had no reasonable cause to  
33 believe his/her conduct was unlawful; provided, however, that  
34 indemnification may not be with respect to matters in which any such  
35 individual shall be adjudged to be liable to the Church, or on the basis that

1                                    personal benefit was improperly received by him/her, whether or not the  
2                                    benefit resulted from action taken in his/her official capacity.

3                                    2. It shall be a rebuttable presumption that any such individual did not conduct  
4                                    himself/herself in good faith if the majority of Stewards determine that such  
5                                    liabilities or expenses have arisen from, or are related to, such individual's willful  
6                                    neglect or misconduct, or fraudulent or knowing criminal actions. The Church  
7                                    shall reimburse to any such official named a defendant or a respondent in any  
8                                    proceeding by reason of his/her holding office, reasonable expenses of such suit  
9                                    or proceeding if he/she has been wholly successful, on the merits or otherwise, in  
10                                    defense of such proceeding.

11    X. POLICIES, PROCEDURES AND PARLIAMENTARY AUTHORITY

12                                    A. Policies and Procedures – The Board of Stewards shall ensure that special rules,  
13                                    policies and procedures for administration and operation remain consistent with these  
14                                    Bylaws. The rules contained in the current edition of “Robert’s Rules of Order Newly  
15                                    Revised” shall be the Parliamentary Authority in cases to which they are applicable and  
16                                    in which they are not inconsistent with these Bylaws and any special rules, policies or  
17                                    procedures.

18                                    B. Majority Vote – The requirement for approval of an action or choice is by a simple  
19                                    majority of votes cast by members eligible to vote, unless otherwise stipulated in these  
20                                    Bylaws.

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22    XI. ADOPTION AND AMENDMENTS

23                                    A. Amendments or Repeals –

24                                    1. These bylaws having been adopted, may be amended or repealed at a  
25                                    Congregational Meeting by members eligible to vote; a two-thirds majority of  
26                                    votes cast is required.

27                                    2. A proposed Bylaw amendment shall be submitted for vote at a Congregational  
28                                    Meeting if either:

29                                    a) The proposed amendment is approved by a majority of the Board of  
30                                    Stewards; or

31                                    b) The proposed amendment is accompanied by a petition signed by at  
32                                    least five percent (5%) of active members of the Church. The petition is  
33                                    subject to verification by the Secretary of the Board.

1                   3. The proposed Bylaw amendment shall be published in accordance with sections  
2                   5D and then be scheduled for vote at the next Annual or Special Congregational  
3                   Meeting, but no earlier than 30 calendar days after the proposed Bylaw  
4                   amendment is received by the Board of Stewards.

5                   C. The Board of Stewards may authorize the Bylaws Committee, a committee or other  
6                   governing body to correct article and section designations, punctuation, and cross-  
7                   references and to make other technical and conforming changes as may be necessary to  
8                   reflect the intent of the membership in connection with the Bylaws.